



Milanof-Schock Library

Policy: *Patron Code of Conduct*

SUMMARY & PURPOSE

The Board of Directors (Board) of Milanof-Schock Library (MSL) endorses the following Code of Conduct to ensure that our Library provides an atmosphere conducive to learning and is respectful to all.

STATEMENT OF POLICY

Library Patrons will:

1. Use all areas of the Library and Library grounds for their intended purposes and with safety in mind.
2. Wear shoes and shirts.
3. Be kind, polite and respectful. Please use an indoor/nondisruptive voice in conversation and on cell phones.
4. Provide for responsible, direct supervision for any child under age 7. Children under the age of 7 must be directly supervised by someone aged 14 or older. Children who are inconsolable or acting in inappropriate ways should be taken out of the library.
5. Maintain bodily hygiene in a manner that does not constitute a nuisance to others.
6. Use covered drink containers and comply with posted 'No Food' and 'No Drink' zones.
7. Cooperate with staff as needed, for example, leaving the library at the designated closing time.
8. Stay out of non-public areas.
9. Smoke at least 20 feet from the library entrance.
10. The Library reserves the right to enforce policies and procedures to preserve public health and safety. The Library will review operational procedures to address current health and safety situations.

Library Patrons may not:

1. Disturb, harass, or abuse library staff or customers.
2. Mutilate, damage, or destroy the library building, materials, or equipment.
3. Bring animals and pets into the library, with the exception of service animals.
4. Bathe in our facility.
5. Loiter outside the building.
6. Engage in sexual activity of any kind, sexual harassment, or indecent exposure.
7. Consume or possess alcohol and/or illegal drugs and/or be under the influence of alcohol and/or illegal drugs while in the library or on library grounds.
8. Monopolize library equipment, materials and/or facilities preventing others from using them.
9. Have any weapons in the library or on library grounds.
10. Damage, destroy or steal another patron's or employee's property.

AUTHORITY

The library reserves the right to require anyone violating the Library Customer Code of Conduct to leave the library. Anyone who is required to leave the library due to a violation of the Library Customer Code of Conduct will not be permitted in the library for the remainder of the day. Serious or repeated misconduct may lead to legal action or criminal prosecution. Serious violations of the Library Customer Code of Conduct include:

1. Sexual activity of any kind, sexual harassment or indecent exposure.
2. Consumption or possession of alcohol or illegal drugs.
3. Display weapons.
4. Mutilating or destroying library buildings, materials or equipment.
5. Repeated offenses of any kind.

RATIFICATION HISTORY

2016: Approved by MSL Board of Directors (Board)
Implemented in MSL

2021: Policy Assessment Committee evaluated and proposed changes to Board.
Approved by MSL Board of Directors (Board) Aug 19, 2021